

DIRECT DEBIT AUTHORISATION

PLEASE COMPLETE PART 1 OF THIS FORM AND RETURN IT TO NUSS

Shaded boxes are for official use only

Part I : To be completed by Member

Name & Address (My/Our Bank)

Account Name (My/Our Bank)

Account Number (My/Our Bank)

Bank Code	Branch	Bank Account No.

Bank Code	Branch	NUSS Bank Account No.
7 3 3 9	5 2 2	0 3 0 6 3 4 0 0 1

Member's Name (As per NRIC)
(IN BLOCK LETTERS)

Membership Number (As per NUSS Membership Card)

| | | | | | | | | | | | | | | | | | | | | |

Member's Contact Numbers

Tel: _____ Fax: _____

I/We hereby authorise you to confirm acceptance/rejection of my/our Direct Debit Authorisation (DDA) to The National University of Singapore Society and further authorise The National University of Singapore Society to initiate and you to process debits to my/our account even though this may result in an overdraft or an increase of the overdraft on my/our account and where the account is a joint account notwithstanding that the amount to be debited is payable by only one of us named in the account. You are entitled to dishonour such payments and may at your discretion levy a fee should my/our account not contain the necessary funds. You are under no obligation to ascertain that the name on the record of The National University of Singapore Society is the same as that provided by me/us and whether or not notice of the bill underlying the debit has been given to me/us.

This authorisation shall continue in force until I/we have expressly revoked it by written notice delivered to you. You may in your absolute discretion terminate this arrangement by written notice delivered to my/our address last known to you.

I/We agree that you shall not be liable for any losses arising from or in anyway connected with you so acting, provided that you act in good faith or unless directly caused by or resulting from you or your employees' wilful default or negligence.

My/Our Signature(s) and Company Stamp (if applicable)
(According to specimen signature(s) with Bank)

Date

Part II : THE NATIONAL UNIVERSITY OF SINGAPORE SOCIETY
KENT RIDGE GUILD HOUSE
9 KENT RIDGE DRIVE
SINGAPORE 119241

Bank Code	Branch	NUSS Bank Account No.
7 3 3 9	5 2 2	0 3 0 6 3 4 0 0 1

Member's Name (As per NRIC)
(IN BLOCK LETTERS)

Bank Code	Branch	Account To Be Debited

Membership Number (As per NUSS Membership Card)

| | | | | | | | | | | | | | | | | | | | | |

Part III : For Official Use (To be completed by Bank)

The Direct Debit Authorisation in respect of the above-mentioned account is **approved** / **rejected**.
If rejected, reasons for rejection:

Authorised Signature and Stamp of Bank

Date

Name of Approving Bank Officer : _____

Name of Approving Bank Officer : _____

For NUSS Official Use Only	
Member's records update	Initials/Date



The better way

As part of our efforts to improve our level of service, we are extending to you the option of paying your monthly Society bills by GIRO.

Advantages of GIRO payment

1. GIRO is convenient; there is no need to write and mail out cheques.
2. GIRO saves time and money; your payment will always be prompt, thus avoiding reminder letters and administrative charges.
3. GIRO is safe. You can check the deduction from your bank statement.

To enjoy the advantages of GIRO, simply complete the application form and return it to the Society by mail or at the reception. If you need any clarification, please contact the Finance Department at Tel: 6586 3719/729.

Notes on GIRO

1. Your GIRO application is only effective when your monthly statement shows 'The amount payable will be deducted through GIRO'.
2. Please state your membership number on your GIRO application form in the spaces provided for this purpose.
3. The bank will deduct the amount as shown on your statement. Deduction will be made on the 25th of the month or the next working day if it falls on a holiday.
4. If you wish to terminate the GIRO permanently, please write to your bank to effect the termination and extend a copy of your letter to the Society for reference.
5. Some banks levy a surcharge for unsuccessful deduction for reasons such as insufficient balance in bank account.
6. For unsuccessful deduction, you would then have to pay the amount shown on your monthly Society bill by cash/cheque before the 4th of the next month.
7. You may arrange for another party to pay your bills by GIRO through his/her bank account. You would need to state your membership on his/her GIRO form.
8. Your GIRO application will take about two months to process. Meanwhile, please continue making payment by your usual payment modes.