

DIRECT DEBIT AUTHORISATION (Member to fill up PART 1 ONLY)

Part I: To be completed by Member

1. Please countersign against any amendment made in this form. Do not use correction fluid/tape.
2. Mail the original completed form to National University of Singapore Society (NUSS).
3. GIRO arrangement will be set up within 6-8 weeks.

Name of Bank

Bank Account Holder Name

Bank Code Branch Bank Account No.

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NUSS Bank Account Number

Member's Name (As per NRIC)
(IN BLOCK LETTERS)

NUSS Membership Number (Do not leave any space in between)

Member's Contact Number

Member's Email Address

- a) I/We hereby instruct the Bank to process NUSS' instruction to debit my/our account.
- b) The Bank is entitled to reject NUSS' debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- c) This authorisation will remain in force until terminated by the Bank's written notice sent to my/our address last known to the Bank or upon the Bank's receipt of my/our revocation.

My/Our Signature(s) and Company Stamp (if applicable)
(as in Bank's record)

Date

Part II: NATIONAL UNIVERSITY OF SINGAPORE SOCIETY (To be completed by NUSS)

**KENT RIDGE GUILD HOUSE
9 KENT RIDGE DRIVE
SINGAPORE 119241**

NUSS Bank Account Number

Account to be Debited

Member's Name (As per NRIC)
(IN BLOCK LETTERS)

Membership Number (As per NUSS Membership Card)

Part III: For Official Use (To be completed by Bank)

The Direct Debit Authorisation in respect of the above-mentioned account is approved / rejected.
If rejected, reasons for rejection:

Authorised Signature and Stamp of Bank

Date

Name of Approving Bank Officer: _____

Name of Approving Bank Officer: _____

For NUSS Official Use Only	
Member's records update	Initials/Date

Seal here

PLEASE REMEMBER

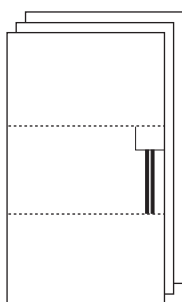
- ... to sign your cheque.
- ... to enclose the payment slip with the cheque.
- ... to write Membership Number on the back of the cheque.

PLEASE DO NOT

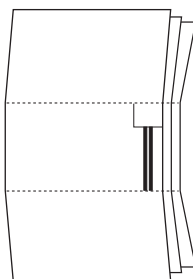
- ... send post-dated cheque.
- ... enclose cash payment.

Fold here

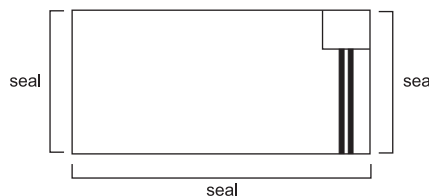
HOW TO USE THE BUSINESS REPLY ENVELOPE (BRE)



Step 1:
Enclose your documents within the BRE.



Step 2:
Fold inwards along the indicated dotted lines.



Step 3:
To secure your documents, seal the edges with clear tape. Do not use staple or glue.

Seal here

Seal here

Fold here

NUSS
The Graduate Club

BUSINESS REPLY SERVICE
PERMIT NO. 06062



The National University of Singapore Society
Kent Ridge Guild House
9 Kent Ridge Drive
Singapore 119241
ATTN: FINANCE DEPT

Postage will be paid by addressee. For posting in Singapore only.



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